

July 17, 2019

Dean Curtis
College of Engineering

RE: Voting Procedures – Department of Civil and Environmental Engineering

Dear Curtis:

This letter is to inform you that the Committee on Academic Personnel has approved the revised voting procedures for the Senate Faculty in the Department of Civil and Environmental Engineering. I am attaching their memo for your information.

Sincerely,



Philip H. Kass
Vice Provost—Academic Affairs
Professor of Analytic Epidemiology,
Population Health and Reproduction (Veterinary
Medicine), and Public Health Sciences (Medicine)

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Attachment

c: Associate Dean Panitch
Chair Kanvinde
Analyst Christensen

July 17, 2019

Philip Kass, Vice Provost
Academic Affairs

Re: Revised Voting Procedures: Department of Civil and Environmental Engineering

Dear Vice Provost Kass,

The Committee on Academic Personnel (CAP) has reviewed the revisions to the Department of Civil and Environmental Engineering Voting Procedures, submitted on June 24, 2019. CAP approves the revised voting procedures.

Sincerely,

A handwritten signature in black ink that reads "Christine S. Cocanour" followed by a stylized flourish.

Christine S. Cocanour, Chair
Committee on Academic Personnel

Cc: Sergio Veneros, Analyst, Academic Affairs

June 24, 2019

CHRISTINE COCANOUR, CHAIR
Committee on Academic Personnel

RE: Revised Voting Procedures – Department of Civil and Environmental Engineering

Dear Christine:

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Department of Civil and Environmental Engineering for review and approval by the Committee on Academic Personnel (CAP).

I appreciate your assistance and look forward to receiving your response.

Sincerely,



Philip H. Kass
Vice Provost—Academic Affairs
Professor of Analytic Epidemiology,
Population Health and Reproduction (Veterinary Medicine),
and Public Health Sciences (Medicine)

/sav

Enclosures

c: Dean Curtis
Associate Dean Panitch
Chair Kanvinde
Analyst Christensen

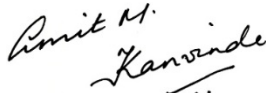
DEPT. CIVIL AND ENVIRONMENTAL ENGINEERING

DAVIS: COLLEGE OF ENGINEERING

Date: April 15th, 2019

To: Jennifer Curtis, COE Dean

Fr: Amit Kanvinde, CEE Chair



Re: **Change in Voting Procedures of the Department of Civil and Environmental Engineering**

In accordance with UC Bylaw 55, the department of Civil and Environmental Engineering would like to request the following change (full procedures attached, indicating the proposed change) in Departmental Voting Procedures.

Current version

All tenured professors vote. Non tenured professors vote on assistant professor personnel actions, except cases for promotions to tenure. All professors of lower rank (independent of step within a rank) cast advisory votes on actions involving higher rank. Emeritae/i may participate in the personnel actions and cast advisory votes.

Proposed Version

All tenured professors vote. ~~Non tenured professors~~ **All academic senate faculty** vote on assistant professor personnel actions, except cases for promotions to tenure. All professors of lower rank (independent of step within a rank) cast advisory votes on actions involving higher rank. Emeritae/i may participate in the personnel actions and cast advisory votes.

The above change extends the privilege to vote on merits within the Assistant Professor Rank to all Academic Senate Faculty; this includes LPSOE/LSOE/LSOE. As per Bylaw 55, to extend this privilege, the following steps were conducted:

1. Department wide discussion at 2 department meetings (1/25/19) and (2/15/19). At the second of these meetings, it was decided by consensus to hold a vote on extending voting privileges to all senate faculty.
2. Consequently, a ballot was initiated. This ballot polled the group of faculty who currently hold the right to vote on merits within the Assistant Professor Rank. This group currently includes Assistant, Associate, and Full Professors. Consequently, these (as a group) voted on the following question:

DO YOU EXTEND THE RIGHT TO VOTE ON MERITS WITHIN THE RANK OF ASSISTANT PROFESSOR TO ALL SENATE FACULTY IN THE DEPARTMENT, AS OUTLINED IN THE PROPOSED PLAN?

The results were as follows:

1. 23 out of 33 voting faculty (i.e., 69.69%) voted yes
2. 9 out of 33 voting faculty (i.e., 27.27%) voted no
3. 1 out of 33 voting faculty (i.e., 3.03%) abstained
4. 7 out of the 40 eligible faculty in this group did not vote.

Quoting from Bylaw 55 "Voting privileges on personnel matters within any department may be extended to one or more of the classes of non-Emeritae/i Academic Senate members of that department, as a class, who are not otherwise entitled to vote under the provisions of paragraphs 1 to 6 of Article B of this Bylaw, upon at least a two-thirds majority vote by secret ballot of those faculty entitled to vote on the cases in question under the provisions of paragraphs 1 to 6 of Article B of this Bylaw."

Considering this, the above vote supports the proposed change in the Departmental Voting Procedures.

Please let me know if you would like additional information.



Approval recommended: _____

Alyssa Panitch, Associate Dean

October 20, 2004

JEANNIE DARBY, Chair
Civil & Environmental Engineering

Re: Revised Voting Procedures – Civil & Environmental Engineering

The Committee on Academic Personnel has reviewed the revised voting procedures of October 4, 2004, submitted by the Department of Civil & Environmental Engineering. CAP concurs with the document and thanks the department for preparing and forwarding the information.



Michael Maher, Chair
Committee on Academic Personnel

MM:sb

c: Associate Dean B. White
Vice Provost B. Horwitz

Department of Civil & Environmental Engineering
Voting Procedures, Approved by CAP - 10/13/99
Addition to existing voting procedures to include Unit 18 continuing appointments - 10/4/04

1. Merits, Promotions, Appraisals:

All tenured professors vote. ~~Non-tenured professors~~ All academic senate faculty vote on assistant professor personnel actions, except cases for promotions to tenure. All professors of lower rank (independent of step within a rank) cast advisory votes on actions involving higher rank. Emeritae/i may participate in the personnel actions and cast advisory votes.

2a. Appointments to New Faculty Positions at Any Level, to Joint Professor Positions at Any Level, and to Visiting Lecturer and Professional Research Positions:

All Academic Senate Faculty vote.

2b. Appointments to Continuing Lecturer Positions:

All Academic Senate Faculty vote.

3. Deferrals/Five Year Reviews: See #1 above for five years reviews.

4. Interdepartmental Transfers and Phased Retirements: All Academic Senate faculty vote. (Our department does not have any professors within the class "phased retirements" at this time and the University no longer has faculty in this category.)

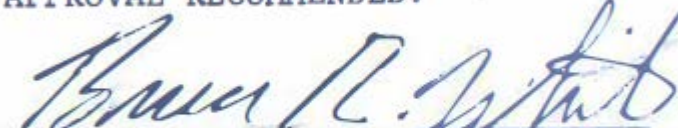
5. Voting Privileges of Permanent Faculty: All Academic Senate faculty members have voting privileges on departmental issues except personnel matters covered in Item #1.

6. Voting Privileges of Emeritae/i Faculty: All emeriti have voting privilege on departmental issues except personnel matters covered in Item #1.

7. Voting Privileges of Phased Retirement Senate Faculty: All Academic Senate faculty on phased retirement have full voting rights on personnel and all other departmental concerns. (Our department does not have any professors within the class "phased retirements" at this time and the University no longer has faculty in this category.)

8. Voting Privileges of Lectures, SOE/SR. Lecturers, SOE: Our department has never had any appointments in these classes. No additional voting privileges besides those described in Senate Bylaw 55 have been extended to these classes of appointments.

APPROVAL RECOMMENDED:



Bruce R. White, Associate Dean
Academic Personnel and Planning, Engr.